

Early Childhood Education and Care Department

Cabinet Secretary Elizabeth Groginsky

Summer Food Meals Served Away



NEW MEXICO

Early Childhood

Education & Care Department

Meals served away from approved locations – formerly **Field Trips** in SFSP

During the summer, some sites such as community centers or summer school programs offer field trips to participants. The Sponsors must remember to conduct meal services for field trips within SFSP regulations to receive reimbursement for meals served away from the approved locations.

SFSP Regulation, 7 CFR, Part 225.16(g)

Allows sponsors the option to receive reimbursement for meals served away from approved locations when the following conditions are met.



Condition 2

Meet program requirements including State and local health, safety and sanitation standards.

Meals that are being transported for field trips need to be kept at appropriate temperatures to ensure safety.

Condition 3

Approved Mealtimes

Meals served away from approved locations must follow the same approved mealtime as the open site.

Condition 4

Site must remain open

Sponsors of open sites must continue operating at the approved location and approved mealtimes.

Maintaining approved sites and times ensures that meals remain available and accessible to the community the site is meant to serve.

Participants rely on knowing exactly where and when they can access meals.





Important Reminders

The Field trip Log **MUST** be completed and submitted **PRIOR** to the date of the field trip for approval.

Verbal notifications or emails received the day of the field trip will not be accepted.



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Program Resources for SFSP Sponsors-

[https://summerfoodnm.org/sponsors/
program-resources](https://summerfoodnm.org/sponsors/program-resources)

More information about the New Mexico
Early Childhood Education and Care
Department-*Programs for Parents
and Professionals*

<https://nmececd.org>